



## Application Form for Grand Avenue Nursery (For September 2025)

### SECTION A

#### Information about the child (please print)

Child's Last Name		
First Name (s)		
Date of Birth	..... / ..... / 20.....	
Boy	Girl	<b>Please tick (do not leave blank)</b>
Home Address	(where the child normally lives)	
Postcode		

#### Information about the parent(s)/carer

Title (Mr, Mrs, Ms, Miss, Dr)	
First Name	
Surname	
Address (if different from the Child)	
Home phone number	
Mobile number	
Email address	

I am applying for a 15 hour place

I am applying for a 30 hour place

#### Further Information (if applicable)

- Is the child currently in care under Local Authority or has previously been in care under Local Authority and is now adopted, subject to a residence order or a special guardianship order?  
If **'yes'**, please tick  and provide supporting documentary evidence.
- Is there an older brother or sister attending the school at the time of admission when this child is due to attend?  
Name (of youngest sibling) \_\_\_\_\_ Class \_\_\_\_\_
- Is there any exceptional family, social or medical need which makes this school's nursery the most suitable one for your child? If so, please give details below (and continue on a separate sheet if necessary). Please provide documentary evidence from a professional e.g. GP, Consultant or Social worker.

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**SECTION B** (only be completed if you have a preference)

**Preference of session** (There is no guarantee that the session of your choice will be offered)

**Governor's Criteria for allocation of sessions e.g. morning or afternoon sessions.**

The classes will initially be balanced by,

1. Gender, special needs, ethnicity and age.
2. Consideration of a significant social reason.
3. Duplication of first names.

If there is a specific and exceptional reason why you would prefer a particular session, please state your reasons below: (Please remember that places are allocated using the governors' criteria and sessions are decided in accordance with this.)

PLEASE ENCLOSE WRITTEN EVIDENCE FROM A PROFESSIONAL OF ANY MEDICAL OR SOCIAL NEED

Name of current Nursery or playgroup (if applicable)

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Does your child or family receive any support from professionals such as social workers, family support workers, medical professionals or speech therapists? Please give details

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I confirm that the information above is correct and that I understand the admission procedures explained in the 'Nursery Education in Kingston upon Thames' Booklet see [www.kingston.gov.uk](http://www.kingston.gov.uk)

Signature of parent(s)/carer \_\_\_\_\_ Date \_\_\_\_\_

Please return the completed form to the school office  
with a copy of your child's birth certificate and a recent utility bill as proof of address **by Friday, 5<sup>th</sup> March 2021**

Office use only:

Copy of Birth certificate / Passport:



Proof of address:



# Nursery Application – 30 hours

(N.B. You only need to fill in this part of the form if you are applying for a 30 hours place.)

This year we will be offering a limited number of '30 hours places' in our current Nursery setting.

## Full Time Funded 30 hour Places

The additional 15 hours of childcare are for working parents who meet a set of eligibility criteria defined by the DfE (see below or <https://www.childcarechoices.gov.uk>) If you are eligible for this additional 15 hours and have an eligibility code, please complete the slip below and return with your application.

### Eligibility criteria

Both parents/carers resident in a household or sole parent in a single parent household currently work and **each** earns at least the equivalent of 16 hours work per week at the, relevant minimum wage (currently £115 for over 25 year olds which equates to £5,980 per year) and **under** £100,000 per year total income

Where parents are self- employed or on a zero or variable hours contract average earnings will be assessed.

Where one parent is in receipt of benefits relating to a significant caring role or DLA and the other parent works the family will also be eligible if work earnings fall within the range.

## Full Time Non-Funded 30 hour Places

For those parents, who are not eligible for the funding, but would like to pay for the additional hours, we also offer 30 hour places which are charged at **£22.50 per day** (ie. £7.50 per hour for a 3 hour session). To apply, please complete the slip below and return with your application.

- If we receive more requests than we have places available, a waiting list will be set up and places will be allocated as set out in our terms and conditions – giving priority to siblings and then distance.
- If your child has a morning nursery place, they would then take their additional 15 hours of childcare in the afternoon from 12.20 to 3.20pm. If your child has an afternoon nursery place, they would have their additional hours in the morning from 8.30-11.30am. In both situations you have the option of taking your child home for lunch between 11.30-12.20pm or pay for them to attend our lunch club which cannot be used as part of the additional hours offer. Lunch club is charged at £5.00 per session.
- Please see the terms and conditions for full information on the 30 hours offer.

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I am applying for a 30 hours funded place  / I am applying for a 30 hours Non - funded place

(Please tick which is applicable)

Parent(s)/carer Name \_\_\_\_\_

Signature of parent(s)/carer \_\_\_\_\_ Date \_\_\_\_\_