



**MINUTES OF THE MEETING OF THE FULL GOVERNING BODY**  
 held at Grand Avenue School on  
 Monday 23rd September at 5.00pm

LA-1	CO OPTED 8		PARENT -2	STAFF 2
TBC	Jenny Gresson (Chair)	Connor Adams	David Magee (VC)	Shona Pitcher Headteacher (Ex Officio)
	Alexis Orlovac	<b>Michele Harris</b>	Farah Ahmad	Fran Sagar
	Angie Edwards	Nicky Bannerman		Shamama Tul Amber
	Archika Kumar	<b>Richard Newman</b>		

Associate Members: Matt McHale

Clerk/Minutes: Lucy Richards  
 Bold = absent


ITEM	MEETING STARTED AT: 5.25pm	ACTIONS
	Thanks to all staff and governors for their attendance at the Vision Meeting.	
<b>001</b>	<b>APOLOGIES FOR ABSENCE RECEIVED AND ACCEPTED</b>	
	Richard Newman Michele Harris	
<b>002</b>	<b>OBSERVERS</b>	
	None	
<b>003</b>	<b>DECLARATIONS OF BUSINESS INTEREST</b>	
	No declarations of interest were made.  It was noted that if Governors undertake any work with children outside of their role as a governor this needs to be noted as an interest.	

Signed/initialled by Chair of FGB

JG

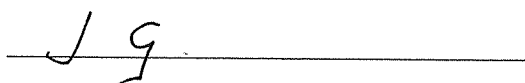
004	<b>MINUTES OF THE LAST MEETING HELD 1st JULY 2024</b>	
	These were agreed to be a true and accurate record of the meetings held.	
005	<b>MATTERS ARISING</b>	
	<p>EIF training was highlighted and requested that all governors attend this training.</p> <p>There is an upcoming SEND conference - 24th October 2024. SP/JG/FA attending.</p> <p>JG provided an overview for the focus of the governor visits.</p> <p>SEF - AO queried the use of SEF, it was explained how to review/use the document</p> <p>Phonics screening - discussed the progress of the current Year 3 cohort.</p> <p>The progress of the data for last year's Year 3 into Year 4 was discussed. This cohort will be focussed on this year to support their progress during this academic year.</p> <p>School Council will be run by Sophie Clift together with Dave Carter this year. JG requested dates to be shared and advised that governors are invited to attend if available.</p>	<p>LR to send the SEF to all governors. (saved on GH)</p> <p>LR to share dates of school council when organised.</p>
006	<b>GOVERNOR HEALTHCHECK</b>	
	<p>JG explained the purpose of the Healthcheck document.</p> <p>New questions were allocated for Governors.</p>	<p>Governors to review their questions and plan responses.</p>
007	<b>GOVERNOR MATTERS</b>	
	<ul style="list-style-type: none"> <li>a) Appointment of Chair - JG to continue. Vice Chair -Shamama Tul Amber</li> <li>b) Appointment of new governors Three new governors are starting at this meeting, Nicky, Angie and Fran Sagar (Year 3 teacher). Michele Harris has resigned from the governing board, sending her best wishes to the governing board. JG advised that she has begun recruitment for a new Governor to fill Michele's position. JG requested support with the search for new governors. Connor will support Jenny with this.</li> <li>c) Declaration of Interests - asked all governors to sign their declarations within the week via Governor Hub.</li> <li>d) Code of Conduct - this has been updated and governors were requested to sign this within the next week. This document is also stored on the Governor Hub.</li> <li>e) Training courses - the updated CPD timetable was shared and a discussion regarding training courses was held. It was agreed that for the immediate future JG will signpost the courses governors should attend and LR will book these courses. Governors were asked to advise LR if they are unable to attend any of the suggested courses and an alternative date will be found.</li> <li>f) TORS &amp; Committee Membership - this document was updated with new Committee members and Governors taking on roles of responsibility.</li> <li>g) Ongoing policy review/update - the policy cycle was shared and policies will be shared at relevant committee meetings.</li> <li>h) Governor visits -governors with existing year groups were rolled onto the next year whilst new members were given their year groups. TOR's was updated accordingly.</li> <li>i) Skills audit - requested those outstanding to complete and return to the Clerk.</li> </ul>	

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	<p>j) Governor attendance - please review the document as shared, this will be posted to the Governor section of the school website.</p> <p>k) eNews/Termly newsletter - updated on key information and dates from the recent input.</p> <p>l) Governor's corner - 2024/25 plan - once a term governors write a piece for the newsletter.</p>	
008	<b>HEADTEACHERS DASHBOARD</b>	
	<p>SP thanked the governors who were able to attend the Vision meeting, this was appreciated by staff.</p> <p>The school hopes to become a Rights Respecting school and have created certificates to replace the Superstar awards which are given to children who are nominated by their teachers.</p> <p>The three staff vacancies have all been filled since the beginning of term. Behaviour hub information has been included from last term.</p> <p>Pupil numbers - the school are doing very well in terms of numbers on roll. The current year group vacancies are:</p> <p>Reception x 3 Year 1 x 7 Year 5 x 4 Nursery is expected to be full.</p> <p>It was noted that the low birth rate in the borough has impacted the numbers coming into school.</p> <p>Nursery and Reception has been very busy with the new children settling into their new routines. Across the school it has been noted that children have come back to school with positive attitudes towards their learning.</p>	
009	<b>SDP AND VISIONING</b>	
	<p><b>Governor question: When reviewing the data in English it appears that writing is an issue. There is a big focus on maths for the year. Is there a reason why not focussing on writing in particular?</b></p> <p><b>Response: If the oracy is not correct then the children will not be able to write down the words. This will then lead to being able to write well. Therefore there is a strong focus on oracy for this year.</b></p> <p><b>Governor question: Is there any specific area that the school would like Governors to focus on when visiting the school?</b></p> <p><b>Response: It would be useful to look at next steps from last term and bring these forwards.</b></p>	
010	<b>SUMMER SIP REPORT</b>	

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	<p>It was explained that the School Improvement Partner (SIP). Rob Eyre-Brook visits the school every term to meet with the Headteacher.</p> <p>It was noted that there are specific questions within the SIP for governors to consider.</p> <p>It was suggested that governors may wish to focus on reading for pleasure in Year 3-6 when coming into visit. For children in Reception to Year 3 the books are within the Read Write Inc programme and are colour coded. As they move up they will move to book bands, which will be different colours.</p>	<p>Spring Term - look at Phonics as focus. Taught in Reception, Year 1, 2 &amp; 3 (Autumn term for Year 3).</p>
011	<b>EVALUATION OF PUPIL OUTCOMES FROM 2023/24</b>	
	<p>Whole school data was discussed and SATS results were shared. It was noted that the Year 6 results were good for the cohort.</p> <p>Teachers were assessed and monitored by the borough. The Kingston borough results have not yet been published, these will be shared when they become available.</p> <p>The school have made an application for two childrens results to be removed from the results, on the basis that they were new to the country. This should then boost the school's data.</p> <p>Greater depth (GD) - above for reading, above for Maths and for reading writing and maths combined.</p> <p><b>Governor question: Is writing the area which is harder to get children to achieve Greater Depth in?</b></p> <p><b>Response: Yes, the school were moderated in this area and the moderator agreed with the schools judgements.</b></p>	
012	<b>SAFEGUARDING</b>	
	<p>SG governors meet with random 10 members of staff and then children.</p> <p>Audit was completed last year and the action plan is being pulled together.</p>	<p>SP to send AO and JG the action plan.</p>
013	<b>REVIEW PAY POLICY</b>	
	<p><b>Governor question: What changes have been put in place?</b></p> <p><b>Response: There have been some changes to the performance related pay following guidance published at the end of summer. Each school must individually decide if they are going to include this.</b></p> <p>There have been no changes to the main scale pay policy.</p>	<p>Guidance for change to pay policy and policy to R&amp;F for Autumn 2 meeting.</p>
014	<b>ANY AGENDA ITEMS FOR NEXT FGB</b>	
	None - standard rolling agenda	

Signed/initialled by Chair of FGB

\_\_\_\_\_ JG \_\_\_\_\_

015	AOB	
	None - raised	
016	SCHOOL COUNCIL	
	School council elections are taking place and will confirm dates once these have been arranged.	SC & DC to send dates once these have been set.
017	MINUTES OF THIS MEETING CONFIDENTIALITY	
	None.	
018	CLOSE OF MEETING: 7PM DATE OF NEXT MEETING: 11th November 2024	

Signed/initialled by Chair of FGB

*Jennifer Grosse*