



## Grand Avenue Primary & Nursery School

Grand Avenue  
Surbiton  
Surrey  
KT5 9HU

Tel: 020 8399 5344

Email: [office@grandavenue.kingston.sch.uk](mailto:office@grandavenue.kingston.sch.uk)

Web: [www.grandavenue.kingston.sch.uk](http://www.grandavenue.kingston.sch.uk)

Wednesday, 24<sup>th</sup> July 2024

Dear Parent/Carer,

### Autumn Clubs 2024

We are pleased to confirm that a variety of clubs from external providers together with some free clubs run by our own staff will open to children in the Summer Term. **All clubs start w/c 16<sup>th</sup> September 2024.**

<p><b>Timetable</b></p>	<p><b>The Summer timetable is attached.</b></p> <ul style="list-style-type: none"> <li>External clubs start w/c 16<sup>th</sup> September and will run for ten weeks until Friday, 6<sup>th</sup> December (unless advised separately by the club provider).</li> <li>Staff led clubs will start w/c 16<sup>th</sup> September 2024.</li> <li><b>No clubs will run</b> on Friday, 29<sup>th</sup> November (Inset Day), over half-term (28<sup>th</sup> October – 1<sup>st</sup> November), Thursday, 7<sup>th</sup> November or Friday 8<sup>th</sup> November (Parent/Teacher consultations).</li> <li>Clubs may not run due to trips or ad hoc events. School will let parents/carers know when these are confirmed.</li> </ul>
<p><b>R-Y6 Staff-led Clubs</b></p>	<p><b>Staff-led Clubs will run in the Autumn</b> and are free. These must be booked via the School Gateway. Please also note that club bookings <b>are NOT carried over from the Summer term</b> and these must be rebooked every term.</p> <ul style="list-style-type: none"> <li>These clubs will be available to book on the <b>School Gateway from 10.30am on Monday, 9<sup>th</sup> September</b>. Please sign in to your School Gateway account and select which club you would like to book. If your chosen club is not showing, this will mean that the club is already fully booked. A wait list for staff led clubs will be operated. Please email the School Office if you would like to add your child to this list.</li> <li>Children can book onto only <b>one</b> teacher-led club. If your child wishes to join any additional staff-led clubs, please email the School Office with your request.</li> <li>Clubs “by invitation” are not bookable. Children are invited to attend the club by personal email.</li> </ul>
<p><b>External Clubs (fees apply)</b></p>	<p><b>The external club providers have opened their bookings for the Autumn term.</b></p> <ul style="list-style-type: none"> <li>For clubs run by external providers (indicated by *on the timetable) you must apply to the club directly. <b>Please note that bookings are not automatic and you must rebook your space every term.</b> (Goodlife Gymnastics may differ if you have signed up to their rolling enrolment). Booking forms are available to download on the Grand Avenue website: simply click Parent Resources, select your year group and</li> </ul>



*Enjoying Learning - Exceeding Expectations*



## Grand Avenue Primary & Nursery School

Grand Avenue  
Surbiton  
Surrey  
KT5 9HU

Tel: 020 8399 5344

Email: [office@grandavenue.kingston.sch.uk](mailto:office@grandavenue.kingston.sch.uk)

Web: [www.grandavenue.kingston.sch.uk](http://www.grandavenue.kingston.sch.uk)

	<p>select Clubs tab (bottom left hand corner) to view and download the external booking forms. Some forms will also be available outside the Office if you cannot download them online.</p> <ul style="list-style-type: none"> <li>All queries and payments for external clubs must be made directly with the club provider. We are unable to accept any booking forms or payments for these clubs at the Office.</li> </ul>
<b>Medical Conditions, Allergies &amp; Special Needs</b>	<p>Please note that the school <u>does not</u> pass on information regarding any medical conditions, allergies or special needs to the club hosts.</p> <p><i>It is therefore the responsibility of the parent/carer to ensure the club host is made aware before the club starts.</i></p>
<b>Important reminders for all After-School Clubs</b>	<ul style="list-style-type: none"> <li>Children attending the external Football Club and Home Learning Club (Years 5/6) are dismissed from the top gate. All other children will be taken to the pedestrian entrance gate by their club teacher for collection when their club finishes.</li> <li>A reminder that children should be collected <b>on time</b> from after school clubs. If there are any changes to your child's collection you must notify the Club provider, the Office and Out of School Club (if applicable).</li> </ul>
<b>Action required</b>	<p><b>Staff-led clubs:</b> Bookings for staff-led clubs will open on <b>Monday, 9<sup>th</sup> September</b> at 10.30am. <u>Only one</u> teacher-led club is allowed per child.</p> <p><b>Bookings for external providers are open now.</b> <i>Please remember should you wish to book a club run by external providers, you will need to book with them direct.</i></p>

We hope to provide an opportunity for all children to participate in extra-curricular clubs and do not wish for any children to be excluded on the basis of cost. If your child is eligible for **Free School Meals**, you are able to apply for one funded place in a club offered by an external club provider. Please contact the School Office who can help.

Kind regards

*S. Pitcher*

Shona Pitcher  
Headteacher



*Enjoying Learning - Exceeding Expectations*